

Job Spec: Tax Senior Manager



Founded in 1945, **Merry Mullen** is a respected Dublin accountancy firm providing Audit, Tax, Payroll and Business Advisory services. Our long-standing client relationships — often spanning generations — reflect our dedication to quality service.

With a team of 20+ professionals, we value respect, teamwork, and continuous growth. We seek skilled individuals passionate about shaping “how we work” in a friendly, supportive environment. This role is ideal for an ambitious individual with the drive to progress.

The Role

We are looking for a **Tax Senior Manager** to join our tax team and who will work alongside the Tax Director and report directly to the Partners. There will be a mix of compliance and advisory projects for personal and corporate clients across all tax heads.

This opportunity requires a positive, self-motivated individual with superior organisational and technical skills who can execute multiple tasks simultaneously to ensure a high level of professional standards.

Responsibilities

- Managing a diverse portfolio of personal and corporate clients.
- Track portfolio performance metrics, such as billing, collections, and work-in-progress
- Preparing and reviewing returns across the portfolio of clients.
- Managing and assisting with specific advisory assignments in all areas of tax to include corporate tax, income tax (including payroll taxes), capital gains tax, capital acquisitions tax and VAT.
- Building and maintaining relationships with clients and advising on all relevant tax issues in a timely efficient manner
- Working closely with Tax Director and Partners on tax projects
- Researching tax technical issues
- Collaborate with colleagues across the firm.
- Mentor, coach, and appraise staff, fostering a positive and growth-driven team culture.

Skills and competencies

- A qualification as a Chartered Tax Advisor (CTA) is essential and an Accountant (ACA, ACCA or equivalent) is desirable.
- Minimum **3 years' post qualified** experience working in a practice environment. Minimum 12 months' experience in a management role.
- Excellent communication skills, both written and verbal
- Strong technical, analytical, problem-solving skills and attention to detail and organisational ability
- An enthusiastic team player with a commitment to continually developing as a tax professional
- The ability to work with different taxation software and proficient in Microsoft Office

Benefits at Merry Mullen

- A competitive salary based on experience and competencies
- 24 Days annual leave [includes Good Friday and Christmas Eve]. Additional 1 day every 5 years
- Flexible Working - starting anytime between 8-10am, finishing anytime between 4:30pm-6:30pm [Normal Working Hours are 9-5:30pm]
- Working from home (Up to 2 days per week)
- Summer hours [Consolidation of hours across Jul/Aug, with a 13:00 finish on Friday]
- Social Club
- Professional Subscriptions
- Pension
- Life Assurance
- PHI – Income Protection

At Merry Mullen, we understand the importance of work-life balance and offer a modern, flexible work environment that supports your growth and well-being. Join us to make a meaningful impact in a firm that values your expertise, career development, and long-term path.

To apply, please send your CV and a Cover Letter to careers@merrymullen.ie

